

BETA ALPHA PSI EVENTS AND HOURS BREAKDOWN¹

Category of Hours	Event ²	Allowable Amount ³
Professional	Golf Tournament	3
Professional	Awards Banquet	3
Professional	Meet the Firms	3
Professional	Mock Meet the Firms	2
Professional	Mock Interviews	0.5 per interview
Professional	Speaker Meetings	1.5 per meeting
Professional	Career Development Workshops	1.5 per workshop
Professional	Mentoring Sessions (mentees only)	1.5 per session
Professional	Office Hours	0.5 per session
Professional	Office Tours	Varies
Professional	AS Special Interest Group Speaker Meetings	1.5 per meeting
Community Service	CCRG Preparation & Conference (Fall semester)	Varies
Community Service	Mentoring Sessions (mentors only)	2 per session, 4 max
Community Service	Tutoring (Mihaylo Tutoring Center and/or Final Review Session)	2 required, 4 max
Community Service	All other community service events	Varies
Community Service	Accounting Expo Volunteer	Varies
Additional	Accounting Fest Hosting Activities (Fall semester)	Varies, 5 max
Additional	Awards Banquet Volunteer	Varies
Additional	Final Review Session Volunteer (not tutoring)	Varies
Additional	Golf Tournament Volunteer	Varies
Additional	Meet the Firms Volunteer	Varies
Additional	Membership Drive Volunteer	Varies, 5 max
Additional	Mock Interviews Volunteer	Varies
Additional	Insurance Day Volunteer	Varies

- ¹ **The contents of this publication may change at any time at the discretion of the Executive Committee.**
- ² **If an event is not listed in this publication, the Executive Committee shall determine the category and allowable amount of hours for said event.**
- ³ **Any Professional or Community Service hours exceeding the allowable amount shall be considered as Additional Hours.**

Semesterly Participation Requirements for CANDIDATES

- 20 Professional hours
- 10 Community Service hours
 - 2 of the 10 Community Service hours must be from Tutoring
- 5 Additional hours
- Attendance in the Membership Ceremony held at the end-of-the-semester Awards Banquet

Semesterly Participation Requirements for MEMBERS

- 10 Professional hours
- 10 Community Service hours
 - 2 of the 10 Community Service hours must be from Tutoring
- 5 Additional hours

Additional Guidelines

- Hours recorded are based solely on the attendance/sign-in sheets. The responsibility of signing in for an event falls on the member, NOT the event coordinator(s). Exceptions for failing to sign in will only be granted at the discretion of the Vice President of Membership if the member is able to furnish indisputable proof that he/she actually attended the event.
- Professional or Community Service hours exceeding the allowable amount will be considered as Additional hours, but Additional hours exceeding the allowable amount will not be considered as Professional or Community Service hours.
- A board member (i.e., a chairperson or committee member) will not receive hours for attending the event(s) for which he/she is responsible for planning except under circumstances deemed by the Executive Committee to be extenuating or highly unusual. In such situations, the Executive Committee shall determine the allowable amount of hours for said event(s) on a case-by-case basis.

Please direct all questions regarding membership to the Membership Committee at membershipchair@csufbap.org.

Regards,

Ha Clark

Vice President of Membership

Vicente Correa, Rheana De Leon, Miguel Garcia Avina & Tracy Le

Membership Committee